

NOTICE INVITING TENDER



Dungsam Cement Corporation Limited
Procurement Division
Corporate Service Department
Nganglam, Bhutan

NIT No. DCCL/Com/Proc/05/2025/1573

18/07/2025

Dungsam Cement Corporation Limited (DCCL) invites sealed bids from interested bidders for sale of Scrap located at Packing and loading Point location on **"AS IS WHERE IS" BASIS.**

Bidding document shall be available from July 19, 2025 to August 14th, 2025. Bids shall be received up to August 14th, 2025 at 1500 hrs. and shall be opened on the same day at 1530 hrs.

Detailed bidding document is available at DCCL website (www.dccl.bt) and can be downloaded from website free of cost during the period.

(Head PMMD)

(LODAY ZANGPO)
Head
Procurement & Material Management Division
Dungsam Cement Corporation Ltd
Nganglam

GENERAL TERMS AND CONDITIONS

1. Scope of Bid

- 1.1 Dungsam Cement Corporation Limited hereinafter referred to as "DCCL" wishes to receive sealed bids from interested bidders for sale of scraps located at Packing and Loading Point on **"As Is Where Is" Basis.**

2. Eligible Bidders

- 2.1 Valid trade license
2.2 Valid tax clearance certificate (for Bhutanese bidders).

3. Cost of Bidding

- 3.1 The bidder shall bear all costs associated with the preparation and submission of its Bid and the DCCL shall, in no case, be responsible or liable for those costs.

4. Clarification of Bidding Documents

- 4.1 Prospective bidders requiring any further information or clarification on the bidding documents may notify DCCL in writing. DCCL shall respond in writing to all the bidders who have registered to any request for information or clarification of the Bidding Documents provided the request is received not later than **August 14th, 2025**. The contact details for sending clarifications are as under:

Procurement Division
Corporate Service Department
Dungsam Cement Corporation Limited
Nganglam, Bhutan
Mobile: 17942013
Email Id: procurement@dccl.bt

5. Amendment of Bidding Documents

- 5.1 At any time prior to the deadline for submission of bids but not later than **August 14th, 2025** DCCL may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by addendum. The amendments shall be uploaded to its website and sent to the bidders who have registered with DCCL.
- 5.2 The amendment shall be part of the Bidding Documents and will be binding on all bidders.
- 5.3 In order to allow prospective bidders reasonable time in which to take the addendum/amendment



into account in preparing their bids, DCCL may at its discretion, extend the deadline for submission of bids.

6. Bid Price

6.1 Unless stated otherwise in the Bidding Documents, sale shall be on **“As Is Where Is” Basis**.

6.2 The prices quoted in the price schedule shall be on a unit basis, and the total price must be stated in both figures and words

6.3 Any interlineation, erasures, overwriting, cutting or alteration shall only be valid if they are initiated by the authorized signatory to the bid.

6.4 DCCL shall release scrap on **Basis** to the highest offered bidder for total worth of scrap provided in the price schedule, provided bid rates are equal to or greater than the reserve prices and or as decided by the Tender Committee.

7. Period of Validity of Bids

7.1 30 days from the bid opening date

8. Bid Security

8.1 The bidder shall submit along with the Bid, a Bid Security equivalent to Nu/Rs 50,000.00 in the form of Demand Draft/Cash Warrant drawn in favour of Dungsam Cement Corporation Limited issued by any financial institution in Bhutan/India which is acceptable to DCCL. The bid security shall be valid up to 60 days.

8.2 The Bid Security shall be submitted as a part of the Bid in a separate sealed envelope. Any bid not secured in accordance with Clause 8.1 above shall be rejected as non-responsive.

8.3 The Bid Security of the successful bidders shall not be adjusted against the money to be deposited for performance security.

8.4 The Bid Security of the unsuccessful bidders whose bid is unsuccessful shall be released upon issuance of the Letter of Award to the successful bidders.

8.5 The bid security shall be forfeited if:

- i. A Bidder withdraws his/her bids during the period of bid validity specified by the bidder; or
- ii. If a Bidder does not accept the arithmetical corrections of its bid price.



9. **Performance Security**

The successful bidder shall submit a lump sum performance security of 10% bid value only in the form of unconditional and irrevocable bank guarantee or cash warrant or cash deposit directly to DCCL account valid until one months after contract completion.

10. **Integrity Pact Statement**

- 10.1 The bidder shall sign the integrity pact statement as per the format provided and submit along with the bid.

11. **Signing, Sealing, Submission and Opening of Bids**

- 11.1 All the pages of the bid shall be signed by the bidder. All envelopes shall be sealed with adhesive or other sealant to prevent re-opening and each envelope shall have the NIT title and Reference number. DCCL shall not be responsible for the loss or incomplete of the bid if it is not sealed as required. The bidder shall indicate the name and address of the bidder on the envelope to enable the bid to be returned unopened in case it is declared "Late".

- 11.2 All bids are to be completed and submitted to the following address as per the terms and conditions of document within 1500 Hrs. s(BST) on August 14th, 2025

Chief Executive Officer
Dungsam Cement Corporation Limited
Nganglam, Bhutan

- 11.3 Bids shall be opened on **August 14th, 2025 at 1530 Hrs.** (BST) in the presence of any bidder(s) or their authorized representative (**one only**) who wishes to attend the bid opening.

- 11.4 DCCL shall prepare a record of Bid opening which shall include the following:

- i) NIT title and reference number
- ii) Bid submission date and time
- iii) The date, time and place of bid opening
- iv) Bid price, offered by the bidder including any discount
- v) The presence or absence of bid security and its amount
- vi) The name and nationality of each bidder
- vii) The name and signature of attendees at the Bid opening

12. **Late Bid**

- 12.1 Any bids received by DCCL after the deadline for submission of the bid prescribed by DCCL, pursuant to Sub Clause 11.2 shall be declared "Late" and returned unopened to the bidder.



13. One Bid per Bidder

- 13.1 Each bidder shall submit only one bid against NIT either by self or as a partner. Any bidder who submits more than one Bid against NIT shall be disqualified.

14. Substitution, Modification and Withdrawal of Bids

- 14.1 The bidder's may withdraw, substitute or modify its bid after it has been submitted by sending a written withdrawal/substitution/modification notice prior to the deadline for submission of bids, duly signed by an authorized representative. The bid requested to be withdrawn shall be sent unopened to the bidder.
- 14.2 The substitution or modification of the bid must be prepared, sealed and marked in accordance with provisions under Clause 11.
- 14.3 No bid shall be substituted or modified after the deadline for submission of bids.

15. Correction of Arithmetical Errors in Price Bid

- 15.1 Evaluation Committee will correct any arithmetic errors.

16. Inspection of Disposal items

- 16.1 The bidders are expected to visit and inspect the disposal items to assess the actual conditions on "**As Is Where Is**" Basis during the working hours between 900 hrs.to 1700 hrs. except on Saturdays, Sundays and Government Holidays. The visit shall entirely be for inspection of disposal items. DCCL also reserves the right to postpone the visit and inspection of items and selectively allow the entry of Bidder or its authorized representative.
- 16.2 The focal persons for inspection of disposal items is:

Mr. Kintu
Chairman
Disposal Committee
17616877

17. Rights to Accept and Reject any or all Bids

- 17.1 DCCL reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for DCCL's actions.



18. Letter of Award

- 18.1 The contract shall be awarded to the highest evaluated responsive bidder per item basis. DCCL reserves the right to award items individually or collectively.
- 18.2 DCCL reserves the right to reject any or all bids without assigning reasons.

19. Release of Disposal Items

- 19.1 The disposal items shall be released to the successful Bidder by the authorized representatives (DCM) after the bidder's truck has been loaded and weigh slip generated from DCCL Weigh Bridge.
- 19.2 The total quoted amount shall be deposited into the DCCL account before lifting any scrap items.
- Total Amount= Bid quantity (X) Rate quoted.

20. Demurrage Charges

- 20.1 The successful bidder shall complete the lifting of the disposal items within ninety (90) days from the date of issuance of the work order. After which demurrage charges of **0.3% per day**, subject to a maximum of **10% of the bid value**. Thereafter, the contract shall be terminated with the forfeiture of the performance security.

21. Quantity Variations

- 21.1
- 21.2 Any variations in quantities (**no Limit**) during the final measurement of the scraps shall be adjusted accordingly. In the case of a positive (+) variation, the additional amount shall be deposited into DCCL's account. In the case of a negative (-) variation, the balance payment shall be reimbursed.

22. Scope of Work

The successful bidder (hereafter "Scrap Dealer") shall:

- 22.1 **Lift, cut, load, and transport** all scrap items listed in Section 3 from the designated locations within the contract period.
- 22.2 Provide all labour, machinery, tools, and consumables required for removal.
- 22.3 Ensure strict compliance with DCCL's safety, environmental, and security regulations while on site and upon completion of lifting.



23. **Price Schedule**

Item No.	Material Description	Estimated Qty	Rate (Nu./kg)	Amount	In Word
1	Metal Scrap (mixed structural & reinforcement steel)	390 MT			

24. **Contract Duration**

The contract duration shall be for 90 days from the date of issue of work order.

25. **Mobilization & Equipment**

The Scrap Dealer shall be **solely liable for arranging all machinery, labour, safety gear, fuel, and any other expenses** required for lifting, cutting, loading, and transportation.

26. **Weighment**

Weights recorded at DCCL's designated weighbridge shall be final and binding for billing.

27. **Environment, Health & Safety**

All activities must comply with prevailing environmental regulations and DCCL's OHS guidelines. Welding/cutting must be carried out by certified personnel with appropriate fire-safety precautions.

28. **Site Restoration**

Upon completion, the Scrap Dealer shall clear debris, level the ground, and restore the site to DCCL's satisfaction.

29. **Dispute Resolutions**

All disputes arising from this contract between DCCL and Customer under this contract shall be settled through adjudication at the Royal Court of Justice in Nganglam, Bhutan.



Form 1: Bidder's information Form

(The Bidder shall fill in this form in accordance with the instructions indicated below)

Date:.....[Insert date of Bid submission].....

Disposal Tender No.....

1. Bidder's Legal Name:	
2. CID No. / Trade License	
3. Address:	
4. Telephone/Mobile/Fax Number:	
5. E-mail address:	

