



Attendant (Cement Mill)	
Job Title	Attendant (Cement Mill)
Job Objective	
<ul style="list-style-type: none"> • Smooth Operation of Mills in the shift and minimize downtime 	
Primary Responsibility	
<ul style="list-style-type: none"> ○ To check the status of all critical machines in the unit including bag house • Co-ordination with Controllers at CCR for mills feed controls and other process parameter monitoring • Attend to any machine breakdown and maintenance. • To attend the breakdowns and maintenance jobs in shift. • To inspect the running equipment. • Ensure proper flow of material in all material handling machine and transfer chutes • Clear material jams in any of material handling machine or transfer chutes. • Monitor the functioning of the plant machinery in the section. • Assist Fitter in checking the lubrications, etc. • To follow instructions of CCR in the shift • Minimize downtime of any machine in the unit. • Inform CCR of any abnormality observed in the section. • To attend to breakdown and maintenance jobs. • Keep the work area clean and tidy 	
Performance Indicators	<ul style="list-style-type: none"> • Coordination with shift team • Initiatives to solve problems
Organizational Relationships	Upwards : Section Head, Engineers, CCR Downwards : Functional Liaison : P&PD Engineers, Maintenance Division, QC, CCR.
Educational Qualification	Class – X