



འགྲུབ་པས་མ་ཕྱི་ས་ལས་འཛིན།
Dungsam Cement Corporation Limited

Nganglam; Pemagatshel



DCCL/Com/Proc/07/2026/ 1719

5th Oct, 2026

To,

Sub: Tender

Dear Sir/Madam,

This is to inform all interested national lubricant license holders that DCCL invites quotations for the lubricants listed below. We kindly request you to submit your best competitive offer for the items specified.

SL #	Material code	Items	Qty	UoM	Rate	Amount
1	30000392	Castrol Alpha SP 320	12	BBL		

Terms and Conditions

1. Submission of Quotations

Quotations shall be submitted as password-protected documents to procurement@dccl.bt on or before 3:00 PM (BST) on 10th Oct 2026. Quotations received after the stipulated deadline shall be treated as late submissions and shall not be considered for evaluation.

The opening of quotations shall be conducted on the same day at 3:30 PM (BST).

2. Password for Opening of Quotations

Bidders shall not share the password at the time of submission. DCCL shall request the password only during the bid opening process.

3. Validity of Quotation

The quotation shall remain valid for a minimum period of 20 days from the date of opening of the quotations.

4. Compliance with Specifications

The materials offered shall strictly conform to the specifications provided by DCCL.

5. Clarification of Specifications

In case of any ambiguity regarding the specifications, bidders shall obtain clarification from the Procurement before submitting their quotations. No request for clarification or modification shall be entertained after the issuance of the Purchase Order.

6. Taxes and Duties

The quoted prices shall be inclusive of all applicable taxes and duties in India. However, any taxes, duties, levies, GST, customs duties, and bank charges payable in Bhutan shall be borne by DCCL.

7. Warranty

Where applicable, the supplier shall clearly specify the warranty period, warranty coverage, and after-sales support applicable to the supplied materials.

Head office: Nganglam,
BHUTAN Tel: +975-7-481114 /1099
E-mail: info@dccl.bt
www.dccl.bt



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8. Performance Security

The successful bidder shall furnish a Performance Security equivalent to ten percent (10%) of the total Purchase Order value within five (5) days from the date of issuance of the Letter of Acceptance (LoA).

The Performance Security shall be furnished in either of the following forms:

- An unconditional Bank Guarantee issued by a financial institution in Bhutan or
- A cash deposit remitted to any of DCCL's designated bank accounts maintained with:
 - Bank of Bhutan Limited (Bhutan);
 - State Bank of India (India); or
 - HDFC Bank (India).

The Performance Security shall remain valid until the successful completion of all contractual obligations, including the warranty period, wherever applicable.

Failure to furnish the required Performance Security within the stipulated period shall result in withdrawal of the Letter of Acceptance and cancellation of the award. DCCL shall be under no obligation to place the Purchase Order or incur any liability whatsoever.

In the event the successful bidder fails to supply, DCCL shall forfeit the Performance Security.

9. Delivery Requirements

- Delivery shall be made to DCCL Store (CIF).
- The delivery period shall be within 15 days from the date of issuance of the Purchase Order.
- The supplier shall ensure that all materials are adequately packed to prevent damage during transportation and handling.

10. Inspection and Acceptance

All materials shall be inspected upon receipt at DCCL. Materials found to be defective, damaged during transit, or not conforming to the required specifications shall be rejected.

11. Replacement of Rejected Materials

- Rejected materials shall be replaced by the supplier at no additional cost to DCCL.
- The supplier shall lift the rejected materials within 10 days from the date of receipt of DCCL's rejection notice.
- Replacement materials shall be supplied within the original delivery period stipulated in the Purchase Order.
- Failure to replace or remove the rejected materials within the stipulated period shall constitute a breach of the Purchase Order and shall entitle DCCL to forfeit the Performance Security, either in whole or in part.

12. Liquidated Damages

Delay in delivery beyond the stipulated delivery period shall attract Liquidated Damages (LD) at the rate of 0.3% per day, subject to a maximum of 10%.

13. Payment Terms

No advance payment shall be made. Payment shall be processed only after successful delivery, inspection, and acceptance of the materials by DCCL.

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14. Basis of Award

The Purchase Order shall be placed on an item-wise Lowest Evaluated Responsive Bidder (L1) basis.

15. Right to Seek Clarification

DCCL reserves the right to seek any clarification, supporting documents, technical literature, catalogues, test certificates, samples, or any other information considered necessary during the evaluation process.

16. Cancellation of Purchase Order

DCCL reserves the right to cancel the Purchase Order, either in whole or in part, if the supplier:

- Fails to furnish the required Performance Security within the stipulated period;
- Fails to commence or complete the supply within the delivery period specified in the Purchase Order;
- Repeatedly supplies materials that do not conform to the required specifications; or
- Fails to comply with any other terms and conditions of the Purchase Order.

In such cases, DCCL may forfeit the Performance Security, impose Liquidated Damages (where applicable), recover any losses incurred due to the supplier's default, and take any other action considered necessary under the terms of the Purchase Order.

17. Right to Accept or Reject

DCCL reserves the right to accept or reject any or all quotations, either wholly or partially, without assigning any reason and without incurring any liability whatsoever.

Should you require any clarification regarding this enquiry, please feel free to contact the Procurement or undersigned.

For Dungsam Cement Corporation Limited
Authorized Signatory

(LODAY ZANGPO)
Head
Procurement & Material Management Division
Dungsam Cement Corporation Ltd
Nganglam

Head office: Nganglam,
BHUTAN Tel: +975-7-481114 /1099
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Form of Bid – Securing Declaration

Date.....

Enquiry No:

To,
General Manager
Corporate Service Department
Dungsam Cement Corporation Limited

We, the undersigned that, according to your conditions, bids must be supported by a bid- Securing Declaration.

We accept that we are required to pay the bid security amount specified in the Bidding Documents within 14 days of your instruction and failure to do so will automatically debar us from being eligible for bidding or summing Bid in any contract thereafter if we are in breach of our obligation(s) under Bid conditions because we:

- a) Have withdrawn our bid during the period of Bid validity; or
- b) Having not accepted the correction of arithmetic errors; or
- c) Fail or refuse to execute the order issued within the bid validity period

We understand this Bid-securing Declaration shall be expire if we are not the successful Bidder, upon the earlier of (i) evaluation of bid with no item or lowest quoted; or (ii) sixty days after the expiration of our Bid Validity.

Seal and sign with Affix Legal Stamp:

In the capacity of..... [Insert name of Enquiry]

Name: [Insert name of Bidder]

Authorized Signatory

DUNGSAM CEMENT CORPORATION LIMITED