## **Handing Taking Note**

The following list of item were handed over to Mrs/Mremployee IDas on//						bearing	
SL.NO	Items	Qty	Serial No	Asset Code	Functional Status	Location/Room	
		1	1			1	
Handed over by:					Received by:		
Employee Name:					Employee Name:		
Designation:					Designation:		
Employee ID:					Employee ID:		