

**Issue Note**

The following list of item were issued to Mrs/Mr\_\_\_\_\_bearing  
employee ID \_\_\_\_\_as on \_\_\_\_/\_\_\_\_/\_\_\_\_\_

SL.NO	Items	Qty	Serial No	Asset Code	Remarks

Handed over by:

Received by:

Employee Name:

Employee Name:

Designation:

Designation:

Employee ID:

Employee ID: